



# Langlade County Economic Development Corporation

312 Forrest Avenue  
 Antigo, WI 54409  
 Phone: 715-623-2085

**Important Instructions:** This application must be received by 4:00 p.m. CST on the deadline date to be considered. Incomplete or illegible applications will not be considered. A resume' will be accepted as a supplement to the application form, but will not substitute for it. If more space is needed, please indicate this on the application form and attach the additional paper to the application. This application should be filled out by the applicant only. Applicants who need assistance with filling out the application form should inform the person who provided this form. Langlade County Economic Development Corporation may use the given information in the application to investigate the applicant's previous employment and background.

**Email Application Materials to: Application, Cover Letter and Resume**  
 Langlade County Economic Development Corporation

Tammy Walrath  
[lcedc@co.langlade.wi.us](mailto:lcedc@co.langlade.wi.us)  
[www.langladecountyedc.org](http://www.langladecountyedc.org)

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

May we contact you at work: \_\_\_\_\_ Work Phone: \_\_\_\_\_ What Hours: \_\_\_\_\_

Position Applied for: \_\_\_\_\_  
 Date Available \_\_\_\_\_

|   |  |   |  |
|---|--|---|--|
| Are you a United States citizen, or do you have papers from the U.S. government permitting you to work? | YES <input type="checkbox"/> NO <input type="checkbox"/> | Are you at least 18 years of age? (Employment may be subject to verification that you meet state and federal minimum age requirements. Employees under 18 shall have a work permit) | YES <input type="checkbox"/> NO <input type="checkbox"/> |
|---|--|---|--|

|   |  |  |  |
|---|--|--|--|
| If hired, would you be able to work nights and or weekends? "Reasonable accommodations will be made for religious beliefs or practices, unless doing so would create an undue hardship on the operations of the LCEDC." | YES <input type="checkbox"/> NO <input type="checkbox"/> | Are you able to perform all the duties listed in the position description, with or without reasonable accommodation? | YES <input type="checkbox"/> NO <input type="checkbox"/> |
|---|--|--|--|

"A conviction will not necessarily disqualify you from employment. It will be considered only as it may relate to the job you are seeking".

If you answered 'yes" to any of the following questions, please provide an explanation.

|   |                                 |                                |  |
|---|---------------------------------|--------------------------------|--|
| Have you ever been convicted of an ordinance violation, misdemeanor, or felony?             | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> |  |
| Have you ever been suspended, terminated, discharged or resigned to avoid being discharged? | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> |  |
| Have you had periods in which you were not employed during the last 10 years?               | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> |  |

If yes, explain: \_\_\_\_\_

**Education**

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

**References**

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_



**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**Disclaimer and Signature**

Please read carefully before signing.

I certify that the information provided in this application and in any accompanying materials is true, complete, and accurate to the best of my knowledge. I understand that any false statement, omission, misrepresentation, or incomplete information may disqualify me from further consideration for employment or, if employed, may result in disciplinary action up to and including termination of employment.

I understand that submission of this application does not obligate Langlade County Economic Development Corporation ("LCEDC") to offer me employment, and that nothing in this application or the hiring process creates an employment contract. If hired, I understand that my employment will be at will, meaning that either LCEDC or I may terminate the employment relationship at any time, with or without notice, and for any lawful reason, unless otherwise provided in a written agreement signed by an authorized representative of LCEDC.

I authorize LCEDC to investigate and verify the information I have provided, and to contact references, former employers, educational institutions, and other sources as necessary to evaluate my qualifications for employment, consistent with applicable law.

**Equal Employment Opportunity Statement**

Langlade County Economic Development Corporation is an equal opportunity employer. LCEDC does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, marital status, veteran status, sexual orientation, gender identity or expression, arrest or conviction record, or any other status protected by applicable federal, state, or local law.

Applicant Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_