

**MEETING MINUTES ECONOMIC DEVELOPMENT CORPORATION  
EXECUTIVE COMMITTEE  
December 4, 2023**

**Members Present:** Thomas Bauknecht, Warren Wagner, Tammy Walrath, Dillon Gretzinger

**Members Present by Conference:** Sarah Koszarek,

**Members Excused:**

**Others Present:** Angie Close, Keri Beck, Steve Maier (virtual), Jim Rosenberg, James Krusensterna, Chris Breitenfeldt

Meeting was called to order by President Thomas Bauknecht at 4:01 pm.

**Public Comment:** none

**Minutes of Previous Economic Development Executive Committee Meeting:** Motion by Wagner, second by Walrath, to approve the minutes from November 6, 2023. All Ayes. Motion Carried.

**Langlade County Economic Development Corporation:**

- A. **Fall 2023 Entrepreneur Business Plan Presentation:** Introductions were given. Krusensterna presented Kruser's Welding & Fabrication's business plan and Breitenfeldt presented CB Trailer Rentals' business plan to the LCEDC Executive Committee. Information only.
- B. **Review and Approve Payments of Bill for November 2023:** Close reviewed the November 2023 LCEDC bills with the LCEDC Executive Committee.

**Motion by Walrath, second by Wagner to recommend to the LCEDC Board under the consent agenda to approve the November 2023 LCEDC invoices as presented. All Ayes. Motion Carried.**

- C. **Review Budget vs Actual/Financial Position Reports:** Close reviewed the budget vs actual with the LCEDC Executive Committee. The year-end budget vs actual will be presented at the January LCEDC Executive meeting.
- D. **Review RLF Loan Report:** Close updated LCEDC Executive Committee with the latest Revolving Loan Fund report. One Revolving Loan Fund closed in November and one Emergency Response - Revolving Loan Fund Loan paid in full at the beginning of December.
- E. **LCEDC 2024 Work Plan:** Close informed the LCEDC Executive Committee that the Langlade County Board approved the Langlade County Strategic Plan. The City of Antigo is reviewing their Comprehensive Plan. LCEDC pillars will be the same, but the plans will change to align with the County and City's plans.
- F. **Award Business Plan Grants:** Close informed the LCEDC Executive Committee that both entrepreneurs are anticipate starting their businesses within the year. SBDC and SCORE has been part of the Entrepreneurial Training Program. The Fall 2023 ETP Start Up Grant will be awarded at the January 2024 LCEDC Executive Committee so the committee members have time to review the business plans. Langlade County is beginning the process of becoming a Hub Zone.
- G. **Update on LCEDC Tourism Activities:** Close informed the LCEDC Executive Committee that the City of Antigo Hotel Motel Commission meeting will be on Tuesday, December 12 to determine funding strategy going forward.
- H. **Update on Other Economic Development Corporation Activities:** Close updated the LCEDC Executive Committee that she has contacted organizations to see if they have shovel ready community projects that serve a public purpose to possibly apply for the Non-State Grant. Organizations have until December 11 to submit interest to LCEDC. A December 14 meeting will be held to see if an application will be submitted through LCEDC. Non-State Grant applications are due January.

**Old Business:** No old business was discussed.

**New Business and set date for next meeting:** Due to the New Year's Day holiday, the next LCEDC Executive Committee meeting will be at 4:00 pm on January 8, 2024.

**Adjourn:** Motion by Wagner, second by Walrath to adjourn at 5:15 pm. All Ayes. Motion Carried.

Respectfully submitted, Keri Beck, Recording Secretary

