



ACCOUNTING COORDINATOR

Amron, a division of AMTEC Corporation, is a well-established company that has supplied critical metal components to all branches of the U.S. Armed Services and our allies for over 50 years. This local manufacturing company with a solid future is currently seeking to expand our expertise by hiring a skilled Accounting Coordinator that can meet both our current and future needs.

EDUCATION REQUIRED

- Two years of College or Technical School plus two years of related experience
- Five or more years of related experience
- Proficiency in Microsoft Office and computerized accounting systems

KNOWLEDGE AND SKILL REQUIREMENTS

- Must possess an understanding of the Wisconsin Sales and Use Tax Code and Generally Accepted Accounting Principles to include vouchering, auditing and assisting with physical inventory
- Must demonstrate excellent time management skills
- Must be detail oriented
- Must be self-motivated and possess good written and oral communication skills
- Must exhibit a willingness to learn in a team environment

We offer a competitive compensation package which includes Health, Dental, Vision, Life Insurance, 401k, 401k match, HSA, Flex, Vacation, and Tuition Reimbursement.

A pre-employment, post offer physical and drug screen are required.

Only qualified applicants need apply.

If you are interested, please send a resume', go to jobcenterofwisconsin.com or stop by to complete an application at:

Amron, A Division of AMTEC Corporation
920 Amron Avenue
Antigo, WI 54409
Attn: Human Resources
norma.dahlke@amronndc.com
(715) 623-4176

Equal Employment Opportunity Employer/Affirmative Action: Minorities, Women, Veterans, Disabilities
This facility operates under International Traffic in Arms Regulations (ITAR) and therefore, any person hired must demonstrate with verifiable documentation that he/she is either: (i) a U.S. Citizen; (ii) an active Green Card Holder; or (iii) a "Protected Person" as defined by 8 U.S.C. 1324 (b)(a)(3).

This job posting closes at noon on Friday, July 31st, 2020 at noon.