

MEETING MINUTES LANGLADE COUNTY ECONOMIC DEVELOPMENT BOARD

Monday, January 20, 2020

**Members Present:** Andy Merry, Thomas Bauknecht, Sarah Koszarek, Ron Nye, Dillon Gretzinger, Bill Brandt, Fred Westphal, Bill Livingston, Angel Zimmerman,

**Members Excused:** Michael Hunter, Lynn D'Amato

**Others Present:** Angie Close, Keri Beck

Meeting was called to order at 4:30 p.m. by President Andy Merry.

**Public Comment:** None

**Approve Appointment of Sarah Koszarek to Langlade County Economic Development Board of Directors:** Motion by Bauknecht, second by Nye to approve Sarah Koszarek to the Langlade County Economic Development Board of Directors for a 3-year term ending December 31, 2022. All Ayes. Motion Carried.

**Minutes of Previous Economic Development Board Meeting:** Motion by Brandt, second by Nye to approve the minutes from November 18, 2019. All Ayes. Motion Carried.

**Consent Agenda:** Motion by Nye, second by Bauknecht to approve the Consent Agenda. All Ayes. Motion Carried.

**LCEDC Executive Committee Update and Appointment:** Close reviewed the LCEDC Executive Committee Members. There is one position open on the LCEDC Executive Committee as Warren Wagner's term on the LCEDC Board of Directors was fulfilled. Discussion was held.

**Motion by Bauknecht, second by Livingston to nominate Angel Zimmerman to the LCEDC Executive Committee. All Ayes. Motion Carried.**

**Closed Session:** At 4:34 PM, motion by Nye, second by Westphal, to move into closed session pursuant to Wis. Stats. Section 19.85 (1) (e), to review a community development loan request from River Forest Campground, to discuss and to review current status of LCEDC revolving loan fund and loan recipients and Langlade County community development loans. Roll call vote. 9 Ayes. Motion Carried.

**Open Session:** At 4:45 PM, motion by Bauknecht, second Westphal by to return to open session. All Ayes. Motion Carried.

**Action 1:** Motion by Brandt, second by Livingston, to approve Amanda and Merle Hatch, a Community Development Loan Fund in the amount of \$31,200 for Real Estate Business Purchase of W510 County Rd WW, White Lake, WI 54491; Parcel:0341837 for a 5-year term at a 4.50% interest rate amortized for 10 years with monthly payments due contingent upon an accepted purchase price offer not to exceed \$156,000. All Ayes. Motion Carried.

**TERMS:**

- **Not to exceed \$31,200 Langlade County Community Development Loan Fund real estate loan with an amortization schedule of ten (10) years with a five (5) year balloon and at four and half percent (4.50%) interest rate.**

**Security**

- **Third position lien to Co Vantage Credit Union on real estate and land located at WW510 County Road WW, White Lake, WI 54491 (Tax Parcel Number 0341837).**
- **Second position lien to Co Vantage Credit Union on the W1688 City Rd M, White Lake, WI 54491**
- **Personal guarantees from Amanda and Merle Hatch.**

**Matching Funds:**

- **\$120,000 match**

**Job Creation/Retention**

- **Create 1 FTE Job**

**Payment Amount: Monthly approx. \$323.33**

Information only on the current status of the Revolving and Community Development loans. No action taken.

**Accept Suick Family Foundation 2020 Contribution to LCEDC Entrepreneurs Program & Update:** Close updated the LCEDC Board on the 2020 Entrepreneurs Training Program and Business Education Series. The Spring 2020 ETP Class will be February 20 to April 16 with the EPT Orientation Day on February 13. The Fall ETP Class will start September 19. There will be four Business Education Series offerings in 2020 with the first one on March 12.

**Motion by Nye, second by Gretzinger to approve accepting the Suick Family Foundation Grant donation for the 2020 Entrepreneurs Program. All Ayes. Motion Carried.**

**Economic Development Corporation:**

a. **Approve LCEDC Budget vs Actual Report:** Close reviewed the LCEDC 2020 budget vs actual report.

**Motion by Brandt, second by Zimmerman to approve the 2020 LCEDC budget vs actual reports as presented. All Ayes. Motion Carried.**

- b. **Approve 2020-2023 Strategic Plan:** Close handed out the draft LCEDC 2020 Strategic Plan. Close highlighted the LCEDC mission, vision, strategic pillars, and revenue stream.

**Motion by Livingston, second by Bauknecht to approve the 2020-2023 LCEDC Strategic Plan as presented. All Ayes. Motion Carried.**

Close will review with Pharos Management on 2020 services.

- c. **Discuss LCEDC Yearly Audit Review:** Kerber Rose will be at LCEDC on March 4, 2020 for the annual financial review.
- d. **Tourism Update:** Beck updated the LCEDC Board on the Discovery Guide distribution. The Langlade County Discovery Guide was approved by Travel Wisconsin for Convention and Visitor Bureau to request guides from LCEDC. Beck reported that the American Legion Baseball was awarded to Antigo for the 19U Class AA State American Legion Baseball Tournament in 2021 to be held at Kretz Brothers Park. LCEDC worked with the City of Antigo to get the tourism information needed for the state baseball bid.
- e. **Update LCEDC Upcoming Events and Activities:** Close updated the LCEDC Board on the following activities:
- **Green Bay RV and Camping Show, January 23-26**
  - **Governor's Conference of Economic Development, February 5-7:** Close will be attending the Workforce Housing workshop on February 5.
  - **Tinley Park Recreation and Fishing Show, February 7-9**
  - **Antigo In-Service Employer Panel Event & Health Care Tours February 17, 2020**

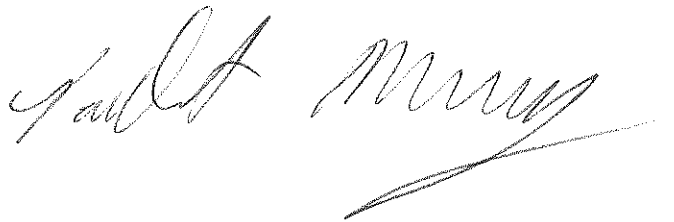
**Old Business:** No old business was discussed.

**Future Agenda Items and set date for next meeting:** No future agenda items were mentioned. The next LCEDC Board meeting date will be at 4:30 pm on Monday, February 17, 2020.

**Adjourn:** Motion by Livingston, second by Westphal to adjourn at 5:01 p.m. All Ayes. Motion Carried.

Respectfully submitted,

Andy Merry, President

A handwritten signature in cursive script, appearing to read "Andy Merry", written in black ink on a white background.