**Fall 2019 Business Education Series Workshops**

**All Business Education Series Workshops are offered free of charge at Northcentral Technical College – Antigo Campus in room WT-108.**

**Financial Analysis with QuickBooks - Thursday, September 19, 2019, from 8:00 to 9:30 am.**

Understand how financial reports from QuickBooks can help you view the current and future state of your business by learning what those reports mean and how to analyze them.

**Budget and Financial Reports - Monday, September 30, 2019, from 6:00 to 9:00 pm.**Everyday businesses deal with budgets and financial reports in some form or fashion.  At a minimum, business managers review budget numbers and run financial reports for decision making and reporting to shareholders and Federal regulators once a month.  The goal of this workshop is to give the participant a basic understanding of budgets and financial reports so they can hold relevant discussions and render decisions based on financial data.

**Basic Bookkeeping - Monday, October 7, 2019, from 6:00 to 9:00 pm.**Numbers! Numbers! Numbers! Wherever you go, you are bound to see them.  On addresses, license plates, phones, prices, and of course, money!  Numbers connect us all to each other in many more ways than we might imagine.  Essentially, our world revolves around numbers.  This workshop will address the applied principles of various accounting procedures, software, and/or systems for professionals.

**QuickBooks 101** - Monday, October 14, 2019, from 6:00 to 9:00 pm.  
QuickBooks is a must-have tool to manage your finances.  In this course, you will learn about basic accounting concepts, we will touch on how to set up and manage QuickBooks company files, learn how to navigate through the software, set up users, enter beginning balances, and create non-inventory items.  You will also work with customers and vendor transactions, including entering and paying bills, writing checks, creating invoices and sales receipts, and produce reports and graphs. This course will provide you with an overview of the basic features of QuickBooks to record and track your business transactions.

**Increase the Likelihood of Getting Your Business Funded - Thursday, October 31, 2019, from 8:00 to 9:30 am.**Find out what it take to get your business funded by doing your due diligence and planning before you approach a lender.

Register at <https://langladecountyedc.org/events/>.