

MEETING MINUTES LANGLADE COUNTY ECONOMIC DEVELOPMENT BOARD

Monday, November 26, 2018

Members Present: Thomas Bauknecht, Warren Wagner, Bill Brandt, Tom Gallenberg, Ron Nye, Bill Livingston, Brady Koss, Fred Westphal, Steve Wilder, Michael Hunter, Andy Merry (arrived at 4:55 pm),

Members Excused:

Others Present: Angie Close, Keri Beck

Meeting was called to order at 4:30 p.m. by Vice-President Thomas Bauknecht.

Public Comment: None

Minutes of Previous Economic Development Board Meeting: Motion by Brandt, second by Gallenberg to approve the minutes from October 15, 2018. All Ayes. Motion Carried.

Consent Agenda: Motion by Koss, second by Livingston to approve the Consent Agenda. All Ayes. Motion Carried.

Economic Development Corporation:

- a. **Loan Recipient Update:** Close updated the LCEDC Board on loan funds and recipients. Close will follow up with a loan recipient's request to get more information to bring back to the LCEDC Board. Close had no new information on the status of the CDBG – CLOSE program.
- b. **Approve to Create A Sub-Committee for Young Professional Working Committee:** Koss presented information on starting a LCEDC working sub-committee for young professionals. The working sub-committee will be made up of local professionals to gain an understanding of what young professionals are looking for in a community to maintain and gain this age group in Langlade County.

Motion by Brandt, second by Gallenberg to approve the creation of an LCEDC Young Professionals working sub-committee. All Ayes. Motion Carried.

- c. **LCEDC Executive Committee Report/Annual Review of Director/Accomplishments:** Bauknecht presented Merry's write up of Close's 2018 job performance report. Close presented the 2018 LCEDC Measurements.
- d. **2019 Budget Review and Approval:** Close reviewed the proposed 2019 budget.

Motion by Brandt, second by Koss to approve 2019 LCEDC Budget as presented. All Ayes. Motion Carried.

Motion by Koss, second by Wilder to accept the WPS 2019 donation to LCEDC. All Ayes. Motion Carried.

- e. **LCEDC Strategic Plan Update:** Close reported that the strategic summit stakeholders met in November and have narrowed the LCEDC focused efforts down to two – Downtown Antigo & Increasing the Labor Pool. LCEDC staff will be working with Pharos Management to develop focused effort groups.
- f. **Approve Pharos Management LLC Contractor Agreement:** Close presented Pharos Management, LLC contract agreement for 2019-2020.

Motion by Wagner, second by Bauknecht to approve Pharos Management, LLC contract agreement for 2019-2020 as presented. All Ayes. Motion Carried.

- g. **Discuss Antigo/Langlade County Chamber Letter to LCEDC:** Close presented the letter LCEDC received from the Antigo/Langlade County Chamber. Brandt reviewed the history of Hotel/Motel and the Antigo/Langlade County Chamber. After discussion, Close will invite the Antigo/Langlade County Chamber to a 2019 LCEDC Board meeting to discuss the letter.
- h. **Approve Agreement for The Provision of Economic Development Services with The Wolf River Territory:** Close presented a memorandum of understanding agreement with the Wolf River Territory to the LCEDC Board for LCEDC services to promote the Wolf River area.

Motion by Nye, second by Wilder to approve Wolf River Territory agreement for the provision of economic development services as presented. All Ayes. Motion Carried.

- i. **Discuss Potential New Board Members To Be Appointed in January 2019:** Discussion was held on potential new LCEDC Board members to fill three positions on the LCEDC Board. Close ask will ask the list of people to start in January 2019.
- j. **Recognition of Exiting Board Members:** Close recognized Tom Gallenberg, Brady Koss, and Steve Wilder for their years of service on the LCEDC Board.

Old Business: Close informed the LCEDC Board that the 2018 Fall Entrepreneurial Training Program (ETP) is completed. Four business plans were presented at Graduation Night. The LCEDC Executive Committee will discuss awarding the Entrepreneurial Start-Up Grants at the January 2019 LCEDC Executive Committee meeting. The Spring ETP class is to start in March 2019. Close informed the LCEDC Board that the WEDC grant was submitted. WEDC will announce grant awards in December.

New Business: No new business was discussed.



Set date for next meeting: There will be no December LCEDC Board meeting. The next LCEDC Board meeting date will be starting at 4:30 pm on January 21, 2019.

Adjourn: Motion by Gallenberg, second by Koss to adjourn at 5:30 p.m. All Ayes. Motion Carried.

Respectfully submitted,

Thomas Bauknecht, Vice-President