

Payroll/Human Resource Position

Amron, a division of AMTEC Corporation, is a well established company that has supplied critical metal components to all branches of the U.S. Armed Services and our allies for over 50 years. We are currently seeking a payroll/human resource employee.

Candidates must possess:

- An Associate's Degree in Payroll or Accounting or equivalent education with 1-2 years' experience and verifiable work history.
- A strong basic knowledge of Payroll/Human Resources.
- Exceptional organization skills and be detail oriented.
- The ability to work under pressure with minimal direction.
- Excellent oral and written communication skills.
- Excellent Microsoft Office skills.
- The ability to work well with all levels of management/employees.

Only qualified applicants need apply.

We offer a competitive compensation package. If you are interested, please send a resume' or stop by to complete an application at:

Amron, A Division of AMTEC Corporation 920 Amron Avenue Antigo, WI 54409 Attn: Human Resources <u>nordah@amronndc.com</u> (715) 623-4176

Equal Opportunity Employer: Minorities, Women, Veterans, Disabilities

This job posting closes at noon on Friday, August 11th, 2017.