

MEETING MINUTES LANGLADE COUNTY ECONOMIC DEVELOPMENT BOARD

Monday, February 20, 2017

**Members Present:** Thomas Bauknecht, Brady Koss, Carol Feller-Gottard, Pete Pennington, Andy Merry, Warren Wagner, Mike Bernatz

**Members Excused:** Tom Gallenberg, Fred Westphal, Bill Brandt, Steve Wilder

**Others Present:** Angie Close, Keri Beck

Meeting was called to order at 4:35 p.m. by President Thomas Bauknecht.

**Public Comment:** None

**Minutes of Previous Economic Development Board Meeting:** Motion by Pennington, second by Wagner, to approve the minutes from January 16, 2016. All Ayes. Motion Carried.

**Consent Agenda:** Motion by Merry, second by Koss to approve the Consent Agenda. All Ayes. Motion Carried.

**Economic Development Corporation:**

- a. **Update on Revolving and Community Development Loan Funds:** Close updated the LCEDC Board on RLF and CDF loan recipients. Discussion was held on Genesis Engineering & Mfg Corp (aka Northern Steel). **Motion by Pennington, second by Merry to pursue legal action against Genesis Engineering & Mfg Corp (aka Northern Steel). All Ayes. Motion Carried.** *The motion further directs the LCEDC staff to commence legal proceedings to foreclose on the personal property and pursue personal guarantees if arrears are not received by March 22, 2017. Additional legal, storage, and insurance fees will add to Genesis Engineering & Mfg Corp's total amount owed to Langlade County.*

Close informed the LCEDC Board that at this month's County Board meeting a resolution will be voted on for setting terms for the Loan Review Board non-appointment members.

- b. **LCEDC Budget Report:**  
**Motion by Merry, second by Koss to approve the LCEDC budget as presented. All Ayes. Motion Carried.**
- c. **Approve 2016 Annual Report:**  
**Motion by Koss, second by Merry to approve the 2016 Annual report as presented. All Ayes. Motion Carried.**  
Close informed the LCEDC Board that the annual meeting will be in May with Kerber Rose presenting the financial report from the 2016 corporation financial review.
- d. **Discuss Adding Physical Car Damage Insurance to Policy:** Close reviewed the LCEDC's car insurance policy. There is currently no coverage if LCEDC employees get in an accident during work hours.  
**Motion by Pennington, second by Merry to add Physical Car Damage Insurance to the current liability policy to cover the LCEDC employees during work hours. All Ayes. Motion Carried.**
- e. **LCEDC Incubator Office:** Close informed the LCEDC Board that the incubator office is available. NTC would like to rent to a business in the wood industry, but are willing to have other businesses occupy the space. Discussion was held on other possibilities for incubator space.
- f. **Workforce Development Strategies:** Close updated the LCEDC Board on the LCEDC efforts on workforce development. The Antigo/Langlade County Workforce Development Focus Group will be meeting in March. Any board members that are interested in attending should contact Close for more information. Close updated the LCEDC Board on the collaborative efforts on alcinfo and creating one resource guide.
- g. **LCEDC Executive Committee Update:** Close reviewed LCEDC efforts on broadband, entrepreneurial program, and Small Business Development use of the LCEDC Conference Room.
- h. **Update on LCEDC Activities:** Close updated the LCEDC Board that the 2016 Financial Review was completed and a presentation will be at the annual meeting in May. Close mentioned appreciation letters received and the article on one of the 2015 Entrepreneurial graduate that received the Rising Star Award.

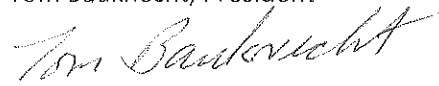
**New Business and set date for next meeting:** Close informed the LCEDC Board on the Antigo 1<sup>st</sup> meeting on the downtown visions held at CoVantage Credit Union. The working meeting was well attended and ideas were brought forward. LCEDC staff is collaborating with the City of Antigo and the Antigo/Langlade County Chamber to start surveys for the Destination Assessment, which will also help in the vision planning for the downtown.

Next LCEDC meeting date will be March 20, 2017.

**Adjourn:** Motion by Koss, second by Pennington to adjourn at 5:20 pm. All Ayes. Motion Carried.

Respectfully submitted,

Tom Bauknecht, President

A handwritten signature in cursive script that reads "Tom Bauknecht". The signature is written in black ink and is positioned below the typed name.